

**PORTERVILLE COLLEGE**  
**PROGRAM REVIEW REPORT: NON-INSTRUCTIONAL PROGRAMS**

Program Name: Safety and Security

Contact Person: Leonardo Ezpinosa

Submission Date: 09/30/25

**Porterville College Mission Statement:**

With students as our focus, Porterville College provides our diverse local communities with quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success.

In support of our values and philosophy, Porterville College will:

1. Provide quality academic programs to all students.
2. Provide comprehensive support services to help students achieve their personal career and academic potential.
3. Prepare students for transfer and success at four-year institutions.
4. Provide courses and training to prepare students for employment or to enhance skills within their current careers.
5. Provide comprehensive support systems tailored to each student's skill level.
6. Recognize student achievement through awarding degrees, certificates, grants, and scholarships.

**Guided Pathways Framework:**

1. Clarify the Path: Create clear curricular pathways to employment and further education.
2. Enter the Path: Help students choose and enter their pathway.
3. Stay on the Path: Help students stay on their path.
4. Ensure Learning: Ensure that learning is happening with clear outcomes.

**Program Mission Statement:**

Porterville College's Department of Public Safety is committed to fostering a secure and welcoming campus environment that supports the College's mission and the academic and personal success of all students, faculty, staff, and visitors on our campus. In collaboration with campus stakeholders and through proactive patrols, we aim to empower our community to thrive in a protected and responsive educational environment, and to promote a culture of safety awareness and resilience, timely response to service calls, ongoing crisis preparedness, and community-centered education. We strive to deter crime, reduce disorder, and enhance the sense of safety across the College.

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**Service Area Outcomes (SAOs):**

(For each Service Area Outcome (SAO) identified by your program, please complete the table below describing how the assessment results have been discussed in the program and how they impact your goals and needs. If your program has more than two SAOs, please add rows.)

SAO Statement	Describe assessment results and discussion of this SAO	Describe how the results impact your goals and need going forward
1. The campus community will report a high level of satisfaction with the effectiveness of public safety services and an increased sense of safety and security while on campus.	The outcome will be evaluated through ongoing engagement with the campus community, emphasizing proactive and community-oriented safety and high-quality service initiatives. Data and feedback will be gathered through multiple channels, including the Public Safety webpage, surveys, feedback forms, campus forums, presentations, committees, and regular training sessions.	Assessment of this outcome will inform the continuous improvement of departmental policies, procedures, and resource allocation to enhance the overall effectiveness of public safety operations. Collecting this data will support evidence-based decision making, ensuring the department remains responsive to the evolving needs of the campus and assist in identifying staffing and training needs, and addressing gaps in safety coverage.

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<p>2. The campus community will develop the knowledge and skills to respond appropriately during emergencies and effectively utilize safety resources.</p>	<p>This outcome will be assessed through multiple measures, including surveys, feedback forms, and post-event evaluations collected from safety training, drills, workshops, and outreach events.</p>	<p>Assessment of this outcome will enhance the delivery of safety education and emergency preparedness programs, ensuring the department effectively meets the needs of the campus community as well as strengthen the department's capacity to promote a culture of safety and preparedness across the campus.</p>
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**Program Analysis and Trends:**

(This section is intended to evaluate your program, including data review, changes over the past three years, progress on previous goals, strengths of the program, and areas for improvement.)

**Table: Five Year Incident Trend**

The following data reflects 5 years or reporting trends for the Department of Public Safety, illustrating the evolving nature of campus activity, departmental practices, and resource needs. Between years 20/21 and 24/25, report totals fluctuated in direct response to broader institutional and environmental factors.

During fiscal years 20/21 the onset of COVID-19 pandemic resulted in significantly reduced campus activity. With minimal staff and students present, both incidents and reporting opportunities were limited, leading to a lower number of documented reports. In 21/22, as campus operations gradually resumed and restrictions eased, report numbers rose sharply. Increased on-campus presence, coupled with heightened awareness among faculty and staff and the implementation of community-oriented policing strategies, contributed to more frequent reporting. Additionally, the campus saw an increase in unhoused individuals on or near college property during this period, further elevating calls for service and officer response.

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By 22/23 and 23/24, the department experienced improved stability. Enhanced visibility, proactive patrols, and consistent engagement efforts led to a decrease in incidents involving unhoused individuals and a more balanced level of reporting. These years reflect the department's growing effectiveness in prevention, deterrence, and efficient management of campus safety concerns.

In 24/25, however, report numbers nearly doubled compared to the previous year. This increase correlates with a significant rise in campus activity, including higher student enrollment, more frequent events, and ongoing campus development projects. Despite these increases, the Department of Public safety has continued to operate with limited staffing and resources. The higher number of reports reflects both the genuine rise in campus activity and continued improvements in documentation and reporting practices.

As the College continues to expand, adding facilities, acreage, and community events, so have the operational demands on the department. These data trends highlight the department's adaptability and commitment to maintaining safety standards despite limited resources. Moving forward, increased staffing, updated equipment, and enhanced support infrastructure is critical to sustaining response effectiveness, maintaining visibility, and ensuring the department can continue to meet the safety needs of the growing campus community.

The data also includes a breakdown of reports by campus location for the 24/25 year. These reports represent a wide range of incident types, including medical emergencies, student and employee conduct concerns, vehicle accidents, property theft or damage, guest and contractor related incidents, and general informational reports, This comprehensive data set provides valuable insight into the distribution and nature of safety activity across different campus areas.

Calendar Year	Report Count
2021	57
2022	68
2023	44
2024	58
2025	49
<b>Total</b>	<b>276</b>

Fiscal Year	Report Count
20/21	40
21/22	69
22/23	35
23/24	44
24/25	83
<b>Total</b>	<b>271</b>

Breakdown By Campus	
Geographical Area	
Fiscal Year 2024/2025	
Café	34
AC Building	3
Communications Building	1
Fine Arts Building	2
Health Careers	3
Tennis Courts	1
Parking Lot/Stadium	5
Constuction Site	2
Science and Math	2
<b>Count</b>	<b>53</b>

Other Areas	
LRC	2
Library	1
<b>Count</b>	<b>3</b>
Storage Buildings	1
Greenhouse	1
Grounds Storage	1
M&O	2
<b>Count</b>	<b>5</b>
Unknown	22

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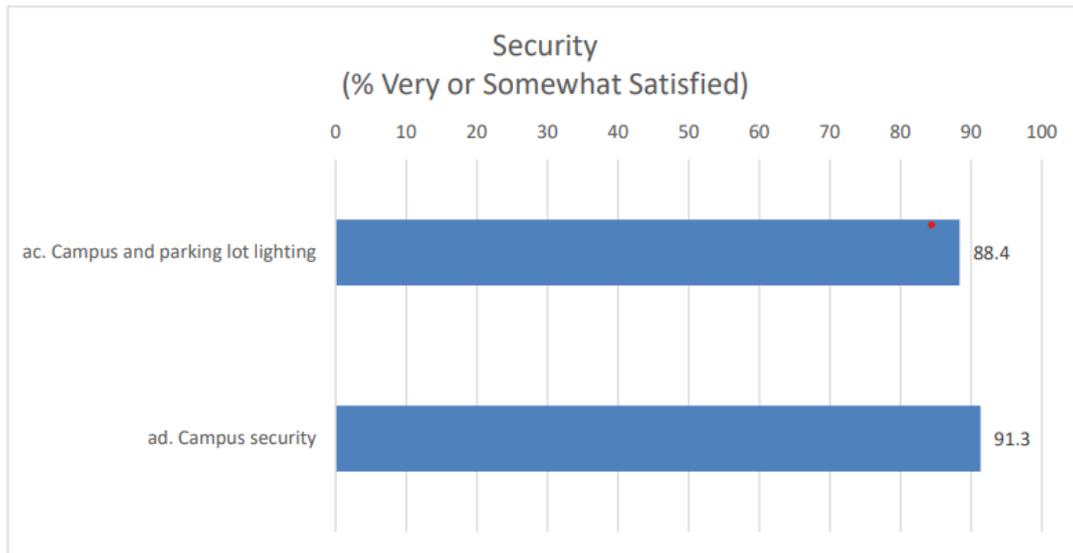
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In response to the survey, highlighting the most incidents in Fiscal Year 24/25 occurring in the Food Services Building (Cafeteria). The Department of Public Safety in collaboration with the campus constituency groups, was centralized in the Food Services Department. The Safety Officers offer support to students and staff for the day-to-day operations in a centralized location of the campus. This has significantly improved the department’s response time to incidents in the area where data shows incidents are most likely to occur and across campus.

***Data Review***

(Please review data provided by the KCCD Office of Institutional Research here. Discuss trends in your program including things such as enrollment, offerings, demographic trends, course success rates, and awards. Be sure to address any equity issues in your data, including course success rate differences.)

Between 88 and 91% of responding students reported satisfaction on our two security questions.



The graph above displays the results of a Student Satisfaction Survey Spring 2024. There were two questions asked on the survey:

1. Campus and parking lot lighting
2. Campus security

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**Reference**

(p21.[http://www.portervillecollege.edu/\\_resources/assets/pdfs/Research05-survey-reports/2024](http://www.portervillecollege.edu/_resources/assets/pdfs/Research05-survey-reports/2024))

***Changes in Program over Last Three Years***

(Please review significant changes in your division in the past three years, including things such as new or revised curriculum, programs added or discontinued, program growth or decline, significant changes in personnel or policy, local, state or federal policy changes that might impact the program, new or reduced resources, or changes in how the program is organized and managed at the college.)

Over the past three years, the Department of Public Safety has seen several changes that contribute to its growth and effectiveness. These changes reflect a strategic effort to enhance campus safety, improve operational efficiency, and provide development opportunities for both staff and students. The department has grown from a minimal staffing model of one manager and three substitutes to a program manager, a full-time classified staff member, and four substitutes.

This slight expansion has allowed us to shorten gaps in coverage and provide for more consistent patrols and enhanced departmental operations.

Also, the department was able to advance and create a student worker program that consists of four student assistants. These student workers receive training in basic organizational procedures, safety protocols, and customer service. The student worker program not only supports the department's day-to-day operations but also provides valuable career experience opportunities for students interested in public safety or law enforcement careers.

The scope of departmental responsibilities has also grown significantly to include oversight of various critical campus systems such as the building alarm management, mass notification and gunshot detection systems, badge access and key control, parking management, and incident reporting.

The department has also significantly expanded its role in providing essential safety training for the campus, workshops on various topics have now been presented across the campus and certification opportunities in de-escalation techniques, personal safety, first aid, CPR, and automatic external defibrillator (AED) usage have become more frequent and widely attended.

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While the department has experienced growth in staffing, programming, and responsibilities, the demand for services continues to outpace available personnel and resources.

The expansion of duties and increased training offerings have placed pressure on existing staff and equipment, underscoring the need for further investment in personnel, equipment upgrades, and operational funding to sustain the momentum of growth and meet the College's evolving safety needs. Overall, these changes mark a significant evolution of the department, aligning it more closely with the College's mission of fostering a safe, supportive learning environment. Continued investment will be essential to support the department's expanded role and ensure safety services keep pace with institutional needs.

***Report on Previous Goals***

(In this section, report on goals established in your previous program review. Please include progress to date, including whether the goal is complete, revised, and how any circumstances might have impacted your completion of the goal. If you had more than three goals, please add rows.)

Goal	Status/Progress
1. Create an annual campus preparedness drill schedule	Ongoing/In Progress: Constant turnover in the positions within the department created an inability to properly plan and provide continual training and drills that would prepare for an emergency on campus. Within the last year, the department has experienced more stability and has allowed for some training and are currently in the process of further developing a more consistent training schedule that encompasses emergency preparedness, personal safety, and emergency response.

***Program Strengths***

(Based on a review of your outcomes assessments, data, recent changes, and anything else you would like to highlight, please review your current areas of strength.)

Despite not having the adequate staffing levels and resources needed, the department has managed to make meaningful advancements and deliver high-quality services. The strategic use of substitute officers and the successful implementation of a student worker program has further supported operations while offering participants valuable training in safety practices, communication, and professionalism.

A key strength of the program lies in its ability to adapt to changing demands and limited resources. The department has integrated advanced safety technologies such as Omnigo for reporting and dispatch, mass notification systems, and badge access control for enhanced

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efficiency and preparedness. Despite constraints, the campus has consistently met SAOs, with high levels of satisfaction and competency in safety training and escort services.

Another vital strength is our commitment to the principles of community-oriented policing, which guide our efforts to build trust and ensure that students, staff, and faculty feel supported, heard, and protected. This community-centered approach reinforces the department's role as a visible, approachable, and dependable presence on campus.

***Areas for Improvement***

(Based on a review of your outcomes assessments, data, recent changes, and anything else you would like to highlight, please review your current areas for improvement. Note that the areas of strength and improvement identified here should inform the goals, budget, and other resource requests later in the document.)

While the Department of Public Safety has made significant progress and demonstrated the ability to adapt under resource constraints, several key areas for improvement remain. The most pressing challenge is the continued lack of adequate staffing and equipment to meet the growing demand for services. In recent years, Porterville College has acquired an additional 20 acres of land that is now being developed, resulting in a substantial increase in calls for service and a wider area requiring routine patrols and emergency response.

Simultaneously, the campus has experienced a surge in events, as well as increased square footage due to renovations of previously unused buildings and new construction. These developments have widened existing coverage gaps and placed further strain on limited departmental resources.

As the department has taken on expanded responsibilities, existing personnel are operating at their maximum capacity, indicating a growing need to reassess staffing levels and resource allocation to sustain service quality and operational effectiveness. This has resulted in slower response times during peak hours, reduced visibility across campus, and challenges in providing consistent support to the campus community.

Additionally, limited resources hinder our ability to scale safety training efforts across all student and employee groups. While training programs have been well received, demand often exceeds our capacity to deliver them broadly and consistently. Additional personnel, training tools, updated communication devices, and emergency response resources are needed to meet the growing interest and need.

Although the department has built strong relationships through its community-oriented policing approach, ongoing efforts are needed to strengthen engagement, particularly with new students and new employees who may be less aware of available safety services. Expanding outreach,

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visibility, and safety education remains a key area for development. Addressing these areas will require strategic investment in staffing, equipment, and outreach tools to ensure the department can continue to serve the evolving needs of the campus effectively, proactively, and equitably.

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**Goals** (This section is for you to report on progress on *new goals*. If your program is addressing more than 3 goals, please add rows. Note that for the Mission Statement column, please list the numbered goal(s) from the college Mission Statement and Guided Pathways Pillars (see page 1) that would be furthered if this goal were accomplished.)

As the Department of Public Safety continues to strengthen operational capacities, efficiency, and service quality amid continued growth and evolving demands, the following goals seek to assess and enhance departmental workflows, processes, and performance to ensure services remain responsive, effective, and aligned with the college mission.

The overarching goal of this initial program review is to build upon the small achievements and identify areas for improvement, continuing the department’s effort to ensure we remain proactive, visible, and a trusted partner in maintaining a safe and inclusive campus environment, one that grows in tandem with the College’s physical and community expansion.

Goal(s)	Timeline for completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)	Mission Statement	Guided Pathways Pillars
1. Assess and improve efficiency and effectiveness.	Ongoing/In Process/Quarterly Progress Review	<ul style="list-style-type: none"> <li>• Personnel</li> <li>• Equipment</li> <li>• Professional Development</li> <li>• Structure of workflow</li> </ul>	<ul style="list-style-type: none"> <li>• Leadership</li> <li>• Department Staff</li> <li>• Campus Constituents</li> </ul>	Lack of resources	Goals – 1-4	1-4 (Support departments; provide support in all student area needs)
2. Assess and improve department workflows	Ongoing/In Process/Bi-annual Progress Review	<ul style="list-style-type: none"> <li>• Personnel</li> <li>• Equipment</li> <li>• Professional Development</li> <li>• Structure of workflow</li> </ul>	<ul style="list-style-type: none"> <li>• Leadership</li> <li>• Department Staff</li> <li>• Campus Constituents</li> </ul>	Lack of resources	Goals – 1-4	1-4 (Support departments; provide support in all student area needs)

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3. Assess and improve operational processes	Ongoing/ In Process/Quarterly Progress Review	<ul style="list-style-type: none"> <li>• Personnel</li> <li>• Equipment</li> <li>• Professional Development</li> <li>• Structure of workflow</li> </ul>	<ul style="list-style-type: none"> <li>• Leadership</li> <li>• Department Staff</li> <li>• Campus Constituents</li> </ul>	Lack of resources	Goals – 1-4	1-4 (Support departments; provide support in all student area needs)
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**Staffing:**

***Current Staffing Levels***

Please use the table below to describe current staffing levels, by employee type. Raw numbers are sufficient, not FTE.

Full-time		Part-time	
Faculty	0	Faculty	0
Temporary	0	Temporary	0
Classified	1	Classified	0
Management	1	Management	0

***Request for New/Replacement Staff***

Use one line for each position requested. Justify each position in the space below.

	Title of Position	Classification (Faculty, Classified, or Management)	Full- or Part-Time	New or Replacement
Position 1	Public Safety Officer 1	Classified	Full-Time	New
Position 2	Public Safety Officer 1	Classified	Part-Time	New
Position 3	Public Safety Officer 1	Classified	Part-Time	New
Position 4	Department Assistant 1	Classified	Part-Time	New

Justification:

(Address each position requested. Note that a position need should be demonstrated in earlier sections, such as your needs for improvement or to meet specific goals)

The continued expansion of the College has significantly outpaced the current staffing levels of the department. The department has demonstrated adaptability and commitment to community-centered safety but can no longer meet demand without additional personnel.

***Public Safety Officer 1 – Full-Time***

This full-time officer is essential to ensuring consistent coverage across the campus and maintain rapid response capabilities. The position would alleviate the pressure on current staff, enhance patrol presence during peak hours, and improve the department’s ability to fulfill its core functions efficiently, including emergency response, parking enforcement, event support, and safety escorts.

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***Public Safety Officer 1 – Part Time (2 positions)***

These part-time positions would provide much needed flexibility in scheduling and coverage, particularly during evening hours, weekends, and special events. They would fill coverage gaps, maintain visibility across all areas of the expanded campus, and provide an increased presence during times of high activity without the higher cost of multiple full-time employees.

***Department Assistant 1 – Part Time***

The addition of a dedicated part-time assistant is essential to supporting the growing operational and administrative demands of the Department of Public Safety. Currently, the department shares an assistant with Maintenance and Operations, whose responsibilities have significantly expanded over time. This individual now spends most of their time focused on tasks related to clerical receiving, work orders, use of facilities, and shipping and receiving.

The shared nature of this position places a strain on both departments. The assistant is frequently pulled in multiple directions, often forced to triage competing priorities between the Department of Public Safety and Maintenance and Operations, which leads to inefficiencies, delays, and employee burnout. This conflict compromises both departments' ability to maintain accurate records, manage clerical tasks and assist with scheduling or logistics for training and events.

A part-time department assistant focused solely on the Department of Public Safety would resolve these issues by ensuring that administrative needs are consistently met, relieving operational staff of clerical duties, and allowing the department to function more effectively. Additionally, it would reduce the burden on Maintenance and Operations, allowing both departments to perform more efficiently and equitably.

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**Resource Requests**

The following four sections are for requesting resources, such as technology, facilities, safety/security, and professional development. Please include all needs, even if you already have identified funds for them. Requests made here should be linked to needs identified in earlier sections (outcomes, areas for improvement, goals). If you have no needs in a particular area, just type NA.

**TECHNOLOGY REQUEST**

Use this section to list any technology needs for your program. If you have more than two technology needs, add rows below.

	Technology Need	Justification
Item 1	Handheld Radios	Reliable communication is critical to officer coordination, especially with increased campus square footage and expanded event activity. Additional radios will improve real-time communication across the additional acreage and renovated campus facilities.
Item 2	Multichannel Receiver for Radios	Enables centralized monitoring and communication across different units and channels, improving dispatch efficiency and response coordination during emergencies and large events with other departments on campus.
Item 3	Handheld Citation Printers	Allows officers to issue citations efficiently in the field and supports parking enforcement and policy compliance.
Item 4	Camera Monitors	Additional monitors are required for better surveillance across the campus. As more cameras are added to cover new areas, operations require the capability to view multiple zones simultaneously to ensure effective incident detection.
Item 5	Replacement/New Cameras	To address coverage gaps caused by campus expansion and new construction, cameras must be installed in high-traffic and remote areas. Replacing outdated units ensures improved image quality and system reliability.

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**FACILITIES REQUEST**

Use this section to list any facilities needs for your program. If you have more than two facilities needs, add rows below.

	Facilities Need	Justification
Item 1	Training Room	Currently, when training is scheduled, it is difficult to find an area that is open and available. Having a large enough designated space is essential for delivering high quality safety training. This room will allow consistent, in-house training aligned with SAOs for improved campus preparedness.
Item 2	Emergency Operations Center (EOC)	With increased responsibilities in mass notification, gunshot detection, and campus-wide emergency response, a central EOC will serve as a command hub during crises and large-scale events. It is a key infrastructure need to support timely, organized campuswide response.

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**SAFETY & SECURITY REQUEST**

Use this section to list any safety & security needs for your program. If you have more than two safety & security needs, add rows below.

	Safety/Security Need	Justification
Item 1	Additional Safety Personnel	Campus growth, increased call volume, and rising event activities have outpaced staffing. Additional personnel are critical to address coverage gaps and maintain effective response times across campus.
Item 2	Safety Carts	The department requires reliable and properly equipped transportation to better respond to calls on campus. The current aging carts frequently need repairs, limiting mobility and slowing response times. Purpose-built carts will enable officers to respond rapidly to incidents and efficiently transport equipment during campus events and emergencies.
Item 3	Training Equipment	To effectively deliver training in CPR, first aid, active shooter, and self-defense, proper equipment such as manikins, AED simulators, and role-play materials are required. Vital equipment supports SAOs related to student and staff readiness.

**PROFESSIONAL DEVELOPMENT REQUEST**

Use this section to list any professional development opportunities you would like to have available for your program. If you have more than two professional development needs, add rows below.

	Professional Development Need	Justification
Item 1	Clery Act Training	This training ensures compliance with federal campus crime reporting regulations and transparency requirements and better prepares officers to identify Clery crimes and ensure compliance. Non-compliance for each Clery Act violation, which is part of the Higher Education Act, is currently \$71,545 as of January 2025.
Item 2	PC 832 – Powers of Arrest Training	Provides foundational legal and procedural knowledge for public safety officers and supports lawful, professional, and more effective campus interactions.
Item 3	SB-1626 – School Guard Course Training	This training is required certification for campus safety personnel working in K–12/college settings and reinforces legal compliance and appropriate use of authority.

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Item 4	Rape and Aggression Defense Training	This training supports SAO efforts to empower students with self-defense skills and increased personal safety awareness across campus.
Item 5	First Aid, CPR and AED Training	This training provides critical life-saving skills for staff and student workers and is directly tied to SAO outcomes for emergency readiness.
Item 6	Assault & Abuse Investigative Training	This training improves an officer's ability to handle sensitive cases and conduct trauma-informed investigations and enhances response to Title IX and Clery related incidents.
Item 7	Mental Health Response Training	This training builds staff capacity to respond to mental health crises compassionately and safely and addresses campus needs tied to increasing student wellness concerns.
Item 8	Active Shooter Training	This training prepares staff and students for high-risk emergencies. Also, it enhances department readiness and supports community-wide response capability.
Item 9	Crisis Intervention Training	This training equips officers with skills to de-escalate high-stress situations involving individuals in crisis and reduces use of force incidents and improves safety outcomes.
Item 10	Unmanned Aircraft System Training	This training expands surveillance capabilities for large events and emergency response and is valuable for situational awareness during incidents on expanded campus areas
Item 11	COPS Training	This training reinforces the department's community-oriented policing approach and supports trust-building efforts that align with departmental strengths.
Item 12	Fire Safety Training	This training is essential for recognizing fire hazards, evacuation planning, and basic firefighting protocols. It also aids in establishing campus wide emergency response readiness.
Item 13	NIMS and ICS Training	This training prepares staff assigned to incident command roles to efficiently handle major emergencies.
Item 14	Arrest and Control Training	This training teaches officers non-lethal control methods to safely restrain individuals during physical confrontations. This training emphasizes leverage, positioning, and techniques over brute strength and enhances de-escalation efforts by equipping officers with safe, confidence building physical intervention skills. It aligns with department goals to reduce use-of-force incidents and supports our community-oriented policing model by ensuring that interventions are professional, measured, and in line with best practices for campus safety.

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**Budget**

(Please include all budget needs, even if your program is funded entirely by categorical funds. Do not include staffing in this section.)

	Current Budget	Amount of Change	Revised Total
2000 (Student Workers Only)	40,500	20,000	60,500
4000	1,000	7,500	8,500
5000	57,520	30,000	87,520
Other			

**Justification:**

(Please justify all significant expenditures. Note that budget needs should be demonstrated in earlier sections, such as your needs for improvement or to meet specific goals)

**2000**

Increasing the number of student workers will help provide additional support to the department during peak activity periods on campus. Student workers play a key role in bridging personnel gaps.

**4000**

The increase in materials and supplies is intended to support uniform replacement cycles, computer upgrades, and other essential items required for daily operations.

**5000**

The requested increase in services funding will support expanded professional development opportunities.